

## Reports to the Annual Parochial Church Meeting, 24<sup>th</sup> April 2016

The following reports were issued prior to the APCM meeting on 24<sup>th</sup> April 2016:

1. Church Wardens Report
2. PCC Secretary's Report
3. Treasurer's Report
4. Deanery Synod Report
5. Report on the Hire of the Old School

### Church Wardens Report 2015-2016

This past year has seen us prepare and then start to celebrate the 150<sup>th</sup> anniversary of the church in Tongham including the Bishop of Guildford attending the church in January to take part in a service to commemorate the anniversary.

On behalf of all the Church Wardens that have ever served with Paul, I would like to thank him for all the hard work he has put in over his many years as PCC Secretary.

The purpose of a Church Wardens Report is to summarise the work that has been carried out to the fabric and chattels of the property of this church as recorded in the churches log book and terrier.

#### Church and Grounds

No major works have been carried out in the past year to the church. A funding application to re-roof the entire church made to the Listed Places of Worship Roof Repair Fund was rejected in July; a new application was made in January this year and we are praying that this is seen more favourably.

A small leak has been noticed in the lead flashing to the peak of the apsed roof of the chancel. This will be repaired as soon as the weather is dry enough to allow scaffolding to be erected.

The halogen spotlights in the church have been replaced with LED equivalents.

A replacement Hearing Aid Loop amplifier has been purchased and we hope to have that connected in the next few weeks.

The gas boiler was serviced and the fixed wiring to the church was inspected and tested. The costs for these items are shown in the Treasurers Report.

The Gardening Team along with James, a professional gardener, have done a wonderful job of keeping the graveyard looking wonderful over the past year. Sadly most of the Team have now had to stand down resulting in us having to rely more on James. The Parish Council have kindly helped out with this cost but unfortunately we will have to pay the shortfall out of our own funds.

A design has been completed to allow easier access to the church for the disabled and less ambulant at a cost of £2,500. This scheme will now go in front of the DAC (Diocesan Advisory Council) before being submitted for a Faculty. Once this has been approved, the hard work of fundraising will begin.

## **Bell Tower**

We have secured, at present, £2,760 towards repairs to the bell tower through the Dr Henry Morris Chester Fund. This work will include repairing the broken gutter and treating and painting the windows as well as repainting the clock face and re-gilding the hands. We had hoped to carry out the work last year but we had to change contractor and the new one will only carry out the work via a scaffolding tower which we have not the money for, so at the moment we are looking for other options or to see if someone will sponsor the scaffolding.

## **The Old School**

The guttering to the east of the Old School has been refurbished and is now doing its job. It is hoped that, should we ever see a sustained dry period, this work will allow the wall in the cleaners cupboard to dry out and that be able to be re-plastered. However it should be noted that during this work it was found that the drainage ditch that these gutters run into does not, in fact, run anywhere! The pipe it once connected to is now blocked and the ditch is too deep and slopes the wrong way. We must look at running either a new ditch or a proper drainage system or risk severe damage to the fabric of the Old School.

New windows have been installed in the south room to replace the old rotting ones. These are a vast improvement as is the new rear door which can actually be closed!

Overall we are moving in the right way with the maintenance of the church but with several big projects in the pipeline involving every part of the church, we need your prayers and as much help as you all can offer to bring them to fruition.

**Margaret Murray and Sean Kavanagh**

## PCC Secretary's Report to APCM 2016: Paul Burdett

### Administrative information:

St Paul's Church is located in Poyle Road, Tongham, GU10 1DS and is within the

**Aldershot Deanery** of the **Guildford Diocese**.

The Parochial Church Council (PCC) is a 'charity exempt from registration' with the Charity Commission.

PCC members in office at the time of writing are:

**Vicar:** Revd. Claire Holt - Chair

**Wardens:** Mr Sean Kavanagh - Vice chair (since 2014) Mrs Margaret Murray (since 2015)

#### **Elected Representatives:**

Deanery Synod: Mrs Sally Banks and Mr Kay Tauschwitz (next elections 2017)

Elected members: (until 2018) Mrs Sophie Vincent, Mr Dave Welch and Mr Glenn Penfold.

(until 2017) Mrs Norah Ashley-Barker, Mr Bill Manfield and Mrs Nicki Bunce.

(until 2016) Mr Phil Treherne & Mrs Kate Crabtree.

**Co-opted members:** Mrs Jane Milne and Mr Rutton Viccajee

**Treasurer:** Mrs Susan Treherne (co-opted since 2012)

**Secretary to PCC:** Mr Paul Burdett (co-opted since 2002)

### Structure, governance and management

The method of appointment of Elected Members conforms to the requirements of The Church Representation Rules (2011 revision) whereby all Church attendees are encouraged to register on the Electoral Roll and may then seek election to the PCC.

Usually members are elected for three years (and may serve for six years before resting for a minimum of a year) ideally with three members being elected each year as three retire (but they remain eligible for re-election if they have not completed six consecutive years on the Council).

Reaching the end of their term this year and now standing down are Mr Phil Treherne and Mrs Kate Crabtree. You may now rest with grateful thanks for your contribution of service you have given to the Council. Also included in this term is Mrs Jane Milne who was co-opted to fill a vacancy and is now eligible for election.

Sally Banks and Kay Tauschwitz represent us at Deanery Synod and Rutton Viccajee is co-opted while undergoing his training for ordination. He is a most welcome addition and will, hopefully, benefit as much as we shall by his presence.

Mrs Susan Treherne, our Treasurer, continues to produce her reports in her clear and concise way and makes the task look easy!

While not members of the PCC, Mrs Elaine Penfold remains our Child Protection Officer assisted by Mrs Julie Kavanagh. Mrs Kathleen Wontner is our organiser for Women's World Day of Prayer and Mrs Sally Banks is our Parish Administrator. Thanks to each one of you.

### Objectives and activities

The PCC has the responsibility of co-operating with Vicar: Revd. Claire Holt, in promoting within the ecclesiastical parish the whole mission of the Church (pastoral, evangelistic, social and ecumenical). The PCC also has freehold ownership and maintenance responsibilities for The Old School (beside the Church in Poyle Road) which serves as the Church Hall.

## Church attendance

There are now 100 names on the Church Electoral Roll. Average weekly attendance at the main Sunday service over the whole of 2015 was 60 adults and 27 children.

## Review of the year

The PCC met on six scheduled dates to conduct the usual business of the council. The Finance and Standing Committee (F&S - comprising of Vicar + both wardens + treasurer + secretary + 1 elected PCC member) has met four times during the year mainly to discuss items for the agenda of full council meetings.

During the year there are opportunities for our younger members to meet at Youth Club as well as on Sundays at Buzz and Zubb. The Holiday Club (Easter, Summer and Christmas Eve) and Messy Church continue to be very popular.

We describe ourselves as "A Growing Community of Faith" and to this end we offer many opportunities for prayer and have progressed our aim to introduce suitable children to Holy Communion. We also started preparations for our 150th anniversary in 2016 with a walk to neighbouring Seale as a reminder that this was the journey undertaken each week prior to the building of St Pauls. This started a momentum which has carried forward into 2016 with a highlight of Bishop Andrew at our service on 24<sup>th</sup> January and much more in the pipeline.

A look at our website gives comprehensive information about us, about our mission, about our services and about our groups - including the newest "Knit and Natter".

We are on Face-book too.

The Churchyard has again looked beautiful and the team who have achieved this still have my thanks and admiration. It has become necessary to hire a contractor to do a major cut when needed to assist our own volunteers with the Parish Council assisting with funds which is very helpful and much appreciated.

On the financial side we have seen much of the work required by the Quinquennial report completed as well as replacement windows for the South Room of The Old School. We are also well underway with a scheme to allow "Access for All" with plans having been drawn up for a ramp to allow entry without using steps and are currently seeking grants to help fund this.

A complete set of the 2015 accounts will be on display for anyone who would like detailed explanation. As explained last year, because of the current requirement to produce much more detailed accounts, inevitably a considerable number of sheets of paper is needed to cover all the details and, to keep printing costs down, it has again been decided to display these sheets rather than produce copies to be included in this bundle of papers. Anyone who would like their own copy may request a set (which can even be sent by email if you would find it useful). Questions may still be asked during the meeting!

On a personal note, I have decided to stand down as Secretary having been in post since 2002. It has been a pleasure and a privilege to be part of the team for these 14 years and I am grateful for the support I have been given along the way.

**Paul Burdett**

## Treasurer's Report

### Treasurer: Sue Treherne

The accounts for 2015 show that income is down this year. This is because in the previous year several generous gifts were made towards the costs of maintenance, mostly for the Old School and we also reclaimed two years of gift aid. This year there was no appeal for extra funds and we have not put in a claim for Gift Aid. We are going to try and start making more regular claims for Gift Aid and try and smooth out the income over the year.

Running costs for the church have remained stable at roughly £5000 per month and we have continued to address our maintenance projects.

We continued to support Phyllis Tuckwell and Water Aid last year and added support for two Nepalese charities and Elam ministries. In the coming year we will continue to support Phyllis Tuckwell and Step by Step; we will support Water Aid at a reduced level; we will support the two Nepalese charities again and we will include support for Blytheswood Care and a project in Sudan organised by Bishop Anthony, who visited our church last year.

So, to summarise: money came in; money went out; the church still has money in the bank.

### Sue Treherne

A Statement of Church Finances and a Balance Sheet follows.

The full set of pages will be on display at the APCM meeting.

**Parochial Church Council of St Pauls, Tongham**

**Statement of Financial Activities**

**For the year ending 31st December 2015**

	Note	Unrestricted funds £	Restricted funds £	Total Funds	
				2015 £	2014 £
<b>INCOMING RESOURCES</b>					
<i>Incoming resources from donors</i>	2 (a)	44,576.23	0.00	44,576.23	62,035.58
<i>Other voluntary incoming resources</i>	2 (b)	0.00	1,375.00	1,375.00	1,772.54
<i>Incoming resources from operating activities</i>					
- to further the Councils objects	2 (c)	9,126.98	0.00	9,126.98	7,333.50
- to generate funds	2 (d)	9,802.67	0.00	9,802.67	9,879.76
<i>Income from investment</i>	2 (e)	174.76	0.00	174.76	111.90
<b>TOTAL INCOMING RESOURCES</b>		<b>63,680.64</b>	<b>1,375.00</b>	<b>65,055.64</b>	<b>81,133.28</b>
<b>RESOURCES EXPENDED</b>					
<i>Costs of generating funds</i>	3 (d)	2,471.20	50.00	2,521.20	3,442.79
<i>Grants</i>	3 (a)	3,665.09	0.00	3,665.09	2,450.00
<i>Activities directly relating to the work of the church</i>	3 (b)	67,019.80	1,780.13	68,799.93	69,051.51
<i>Church management and administration</i>	3 (c)	961.14	475.00	1,436.14	835.30
<b>TOTAL RESOURCES EXPENDED</b>	9	<b>74,117.23</b>	<b>2,305.13</b>	<b>76,422.36</b>	<b>75,779.60</b>
NET INCOMING/(OUTGOING) RESOURCES		(10,436.59)	(930.13)	(11,366.72)	5,353.68
GAINS AND LOSSES ON INVESTMENTS		0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS		(10,436.59)	(930.13)	(11,366.72)	5,353.68
BALANCES BROUGHT FORWARD AT 1ST JAN 2015		52,291.58	1,143.13	53,434.71	
BALANCES CARRIED FORWARD AT 31ST DEC 2015		41,854.99	213.00	42,067.99	

**Parochial Church Council of St Pauls, Tongham**  
**Balance Sheet at 31st December 2015**

<b>Fixed Assets</b>	Note	2015 £	2014 £
Tangible Fixed Assets	4	131,832.91	133,366.85
 <b>Current Assets</b>			
Debtors	5	24.39	75.23
Short Term Deposits		26,460.23	26,285.47
Petty Cash		0.00	0.00
Deferred Income		0.00	0.00
Cash at bank and in hand		7,512.65	16,116.69
		<u>165,830.18</u>	<u>175,844.24</u>
 <b>Liabilities: Amounts falling due within one year</b>			
	6	(294.98)	(2,454.76)
		<b><u>165,535.20</u></b>	<b><u>173,389.48</u></b>
 <b>NET ASSETS</b>			
<b>FUNDS</b>			
Unrestricted	7	165,535.20	172,459.35
Restricted	10	0.00	930.13
		<u>165,535.20</u>	<u>173,389.48</u>

## Deanery Synod Report 2015/2016

This year we have continued to have very well run and interesting meetings, continuing with the same format and ably run by George Newton (Rural Dean). Each meeting starts off with a short session led by the hosting church, which is normally a bit of news, prayer and worship. There's then an opportunity to hear about things going on in the Deanery, for example the Wellesley project (formally known as the Aldershot Urban Expansion) and also updates from Diocesan and General Synod meetings.

Each meeting we have an invited speaker on a particular topic of interest, and in the 3 meetings this year, we have once again covered some really interesting areas – see below. It's a great opportunity to meet and get to know people from other churches around the deanery, as we chat over tea and cake before the meetings start, or through our break-out discussion groups.

There are formal minutes for each meeting, but I also publish notes for us here at St Paul's, and try and highlight things which I think our church family would be interested in. The notes are filed at the back of the PCC Minutes file, at the back of church – do stop and have a look some time, or if you'd like an electronic copy, just drop me an email at [office@stpaulstongham.org.uk](mailto:office@stpaulstongham.org.uk).

### **17<sup>th</sup> June 2015 at St Peter's Farnborough – Growth in Maturity and Discipleship**

After an introduction, we broke into small discussion groups to share our own personal experiences of resources or events which have assisted our spiritual growth, or people who have inspired and supported us in our daily walk with Christ. Growth in maturity and discipleship is one of the key areas of our Common Purpose.

### **15<sup>th</sup> October 2015 at St Michael's Aldershot – Growing Younger**

Our own Dave Welch gave a presentation about how the church can 'grow younger'. He gave us a stark and sometimes surprising view on how young people are experiencing life in our deanery today, and a powerful insight into ways that the church could provide what they are needing and looking for. From our breakout group discussions, clearly an area which many churches find challenging, but of vital importance for our future. More detail in my notes, or chat to Dave!

### **25<sup>th</sup> February 2016 at Holy Trinity Aldershot – Waterways Chaplaincy**

The Waterways Chaplaincy is ecumenical and part of a wider movement which is growing, aiming to go out to where people are. 'Workplace matters' is the umbrella organization for all sorts of chaplaincy, aiming to reach people who never come into a church in "the 3<sup>rd</sup> place", ie. 1. Home, 2. Work, 3. The place they want to be. The Basingstoke canal is the 3<sup>rd</sup> place for many people, and the chaplains walk the towpath and spend time with walkers, fishermen, business people on their lunchbreaks, longboat dwellers etc. They aim to help people in practical ways, improve their wellbeing, and answer the big questions of life.

**Sally Banks, Kay Tauschwitz**

## Hire of The Old School

The Old School provides a great venue for us at St Paul's, for events such as Fellowship Lunch, Messy Church and the Jamboree Club, as well as our bring and share lunches, PCC meetings and discipleship courses such as Puzzling Questions and Alpha. It also provides important income through its use by various groups who hire the hall for classes and clubs, meetings and training courses, or for families wanting to hold lunch celebrations and parties.

Over the past couple of years, we have lost several of our long term regular hirers, with Tongham Toddlers, the School Music Group and the Phoenix Choir all moving to other locations. Other groups decided to stop running (Bingo, Over 60s, the Roberton art group), and a few came and went in a short space of time (Moo Music, Gentle Exercise, Tai Chi in the carpark and Zumba).

However, our two art classes continue to be key clients, as do the Parish Council, and we've recently signed up some new regulars – Weight Watchers now run a group every Saturday morning at 9am, and we have a new dance group, Stage Struck, running lessons every Wednesday 4 – 7pm.

In addition, we have grown our parking service! Lifesigns Group at the Kiln have a regular contract for staff and company vehicles at the far end of the rear carpark, and we have individual users who pay for parking on a regular basis. The introduction of pay as you go passes for occasional users also seems to be working well.

Our community continue to use the North Room for their celebrations – birthday parties are a frequent event at the weekend, and baptism parties often stay for lunch after their special service.

New enquiries keep coming in to the office about using our hall, so we can expect further growth this year, and The Old School will continue to bring in revenue which more than covers its costs.

Summary figures – showing growth in income during 2015:

### Income by calendar year (£)

	2013	2014	2015
Regular hirers	5,912	5,112	6,600
Ad hoc hirers	879	1,590	831
Total	6,791	6,702	7,431

### Sally Banks